



Administrative Office:
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Notice of FICS General Assembly and Symposium

Montreal, Quebec, Canada –Wednesday April 29, 2009

Hilton Bonaventure Hotel
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Introduction

The 2009 FICS General Assembly of members, followed by a FICS Symposium hosted by the College of Chiropractic Sports Sciences (Canada), is being held at the Hilton Bonaventure Hotel in Montreal on Wednesday April 29, 2009. This is the day before the World Federation of Chiropractic's 10th Biennial Congress. Most members and delegates attending the FICS Assembly are expected to attend the Symposium and Congress also. Relevant events are:

Monday April 27	WFC Assembly – Day 1 – 8:30 am – 5:30 pm
Tuesday April 28	WFC Assembly – Day 2 – 8:30 am – 5:30 pm FICS Commissions and ExCo Meetings – 8:30 – 5:30 pm
Wednesday April 29	FICS Assembly - 8:30 am – 10:30 am FICS Symposium – 11:00 am – 6:00 pm <i>Welcome Reception and Registrations WFC Congress</i> Sports Chiropractic Dinner to Honour Dr Tom Hyde 7:00 to 10:00 pm.
Thursday April 30	<i>WFC Congress</i> – Day 1
Friday, May 1	<i>WFC Congress</i> – Day 2 <i>Women's Leadership Forum</i> <i>Quebec Cultural Night</i>
Saturday, May 2	<i>WFC Congress</i> – Day 3 <i>Gala Banquet and Dance</i>

This notice discusses your member rights and responsibilities at the FICS Assembly, and is accompanied by the draft final program for the FICS Symposium – which you will see has impressive keynote speakers, clinical lectures and new original research. Please see these attached documents:

1. Draft agenda for the Assembly (**Appendix A**)
2. Form for appointment of delegates/appointment of proxies (**Appendix B**)
3. Program for the FICS Symposium (**Appendix C**), hosted by the CCSS(C) and generously co-sponsored by **Life University** and **Palmer College of Chiropractic**.

A. General Assembly – Member Rights to Attend and Vote

Rights of representation at the Assembly are found in Article 3 and Article 7.3 of the FICS Statutes, which may be found under General Information at www.fics-sport.org. Please note:

1. NCSCs have up to 10 votes each depending upon size of membership. They are entitled to send as many delegates as they like to the Assembly, but all votes are to be carried and cast by one designated delegate [Article 3.1]
2. Associate members with voting rights are national associations of chiropractors (2 votes, whatever the number of members) chiropractic teaching institutions (2 votes) and student chiropractic sports councils (1 vote). [Article 3.2]
3. NCSCs and the above categories of associate members have the right to grant a proxy if they are unable to attend in person. The proxy can attend and vote on their behalf. However no NCSC or associate member can carry proxies for more than two other members [Article 7.3].
4. Other associate members, including individuals, are encouraged to attend the Assembly and participate but do not have voting rights [Article 3.2b].

Please now complete a Notice of Delegates/Proxies as soon as possible. It is due by **March 31, 2009**.

B. Agenda for Assembly

See the attached draft agenda and please note:

1. **Secretary-General's Report:** There will be a comprehensive written report from me, Dr. Alex Steinbrenner, FICS Secretary-General, reporting on major developments at FICS during the past year, its current financial status, and the budget and other plans for the year ahead.
2. **Executive Council – Members at Large:** Under the FICS Statutes the Executive Council (ExCo) is to be comprised of nine (9) members elected according to world regions (see details of the 9 members recently elected for a four year term commencing January 2009 at www.fics-sport.org), plus two members at large recommended by the ExCo and elected by the Assembly [Article 8.1 and 8.3]. This provision exists to give flexibility and so that the ExCo can be as fully representative as possible. The two persons recommended by the ExCo are:
 - Dr. Carla How, United Kingdom. Dr. How has excellent abilities and experience and would bring strength to the ExCo in specifically representing the UK and the British Chiropractic Sports Council, one of FICS's strong members.
 - Dr. Gordon Lawson, Canada. Dr. Lawson is a past member of the FICS ExCo who has been active in FICS since the 1980s. Apart from his personal abilities and experience, he is supported and nominated by the College of Chiropractic Sports

Sciences (Canada) and has agreed to serve as the FICS liaison for the Vancouver Olympic Games in February 2010.

Both candidates will introduce themselves more fully at the Assembly.

3. **NCSC Reports:** NCSCs are invited to provide 1-3 page written reports for distribution at the Assembly. These should focus on the activities of the NCSC and any requests or recommendations the NCSC may have with respect to FICS. Reports should be sent to FICS Executive Secretary Serena Smith at ssmith@wfc.org by **March 31, 2009**. If an NCSC would like to report orally at the Assembly it must file a written report and at that time request an opportunity to address the Assembly. The time limit for such reports is five minutes.
4. **Associate Member Reports:** National associations, chiropractic teaching institutions and student chiropractic sports councils are invited to provide 1-3 page written reports for distribution at the Assembly. These should focus on sports chiropractic activities of the organization and any requests or recommendations for FICS. These should be sent to FICS Executive Secretary Serena Smith at ssmith@wfc.org by **March 31, 2009**. Oral reports from associate members will only be allowed if a written report has been filed, a request to address the Assembly has been made, and there is sufficient time at the meeting. Time limit is 5 minutes.
5. **Other Agenda Items:** If an NCSC would like to place an additional item on the agenda, a written request should be submitted to FICS Executive Secretary Serena Smith at ssmith@wfc.org by **March 31, 2009**. The request should contain sufficient supporting information to identify the reasons for the suggested agenda item and the desired outcome. Whether or not it is appropriate in the circumstances to add suggested additional agenda items shall rest in the sole discretion of the ExCo.

C. Registrations

- FICS Symposium – go to Events at Homepage at www.fics-sport.org.
- FICS Symposium and WFC Congress – go to www.wfc.org/congress2009
- Roast and Toast Dinner to honour Dr. Tom Hyde – go to Events at Homepage at www.fics-sport.org

Thank you for your support. The FICS ExCo and I look forward to seeing you in Montreal in April. Any questions you may have should first be directed to FICS Executive Secretary Serena Smith in Toronto at ssmith@wfc.org. 1-416-484-9091.



Alex Steinbrenner, DC
Secretary-General